



Gogebic County Forestry and Parks Commission

500 N. Moore St.

Bessemer, Michigan 49911-1099

906-663-4687 FAX: 906-663-4058 Parks – 906-663-4428

www.gogebicforestryandparks.com

John Matonich – Chairman
Dan Siirila – Vice Chairman
Randal Charles - Commissioner
Dan Peterson – Commissioner
James Lorensen - Commissioner

Greg Ryskey – Director
Corey Magdziak – Forester
Anthony Wieneri – Forester
Amy Hamel – Administrative Secretary

February 24, 2025

REQUEST FOR BIDS

Little Girl's Point County Park Lawn Maintenance & Spring Clean-up

The Gogebic County Forestry and Parks Commission is requesting interested parties to submit a bid for lawn maintenance and/or spring clean up at the Little Girl's Point County Park. These services encompass the Little Girl's Point Park/Campground, The Lodge, and Oman's BAS as outlined. A full list of duties and requirements is provided with a bid packet. Successful bidder will provide three references and proof of liability insurance.

Bid proposal packets may be picked up at the Forestry and Parks Office, located at the Natural Resources Center, 500 N. Moore St., Bessemer, MI. Bid proposal packets may also be downloaded at www.gogebicforestryandparks.com. Bids will be received until 4:00 p.m. C.S.T. on March 19, 2025. Contact Greg Ryskey at (906)663-4687 or gryskay@gogebic.gov with any questions.

Submit bid to:
Gogebic County Forestry and Parks Commission
Natural Resources Center
500 N. Moore St.
Bessemer, MI 49911



GOGEBIC COUNTY PARKS LAWN MAINTENANCE BIDDER INFORMATION

- 1) Bids must be entered in ink or typed into the bid form. Form must be signed and dated by the Bidder. Bid shall be sealed in an envelope and plainly marked "*Little Girl's Point County Park Lawn Maintenance 2025*" and shall also include the name of the bidder. **Bidder is not required to bid on both the lawn contract and the spring clean-up contract.*
- 2) The bidder shall submit a list of references who can attest to the bidder's qualifications. The Forestry and Parks Commission may make such investigations as it deems necessary to determine the ability of the bidder to perform the required work. The Forestry and Parks Commission reserves the right to reject any bid if the evidence submitted by, or investigation of, the bidder fails to satisfy the Forestry and Parks Commission that such bidder is properly qualified to complete the work described herein.
- 3) The term of the lawn maintenance contract will be for one mowing season, beginning approximately May 5, 2025 and ending September 30, 2025.
- 4) The term of the spring-clean-up contract will be performed prior to the park opening beginning April 14, 2025 and ending May 8, 2025.
- 5) Proof of required insurance and county required contractor forms must be submitted prior to award of contract. Insurance requirements are as follows:
 - a) Workmen's Compensation Insurance - Statutory Coverage
 - b) General Liability Insurance - \$300,000
 - c) Automobile Liability Insurance - Statutory Coverage
- 6) There will be a maximum of 15 mowing cycles, this number is for bid comparison only. Actual quantities may vary depending on growing conditions. Mowing and trimming frequency for the park will be determined by the Director of the Forestry and Parks Commission.
- 7) The bidder shall supply all material, equipment, and personnel necessary to complete the specified work. All Contractor's employees shall wear personal protective clothing as required by MIOSHA.
- 8) Bidders should visit the area to determine the extent of mowing and trimming required. Park size, if shown is approximate only and not guaranteed.
- 9) Contractor will be paid on a per month basis for the work described herein. **Monthly invoices must be submitted on the last business day of each month.**
**Invoices may be submitted via email to ahamel@gogebic.gov*
- 10) All questions regarding the bid process should be directed to: Greg Ryskey, Director
Phone (906) 663-4687
Email: gryskay@gogebic.gov
- 11) Tours will be available by appointment.

**LITTLE GIRL'S POINT COUNTY PARK
MOWING AND TRIMMING SPECIFICATIONS**

- a) Mowing and trimming to encompass the whole county park area and area surrounding the Park Office Residence, Lodge, Campground and Oman's Boat Launch.
- b) Grass height for general areas shall be maintained between 2.5 and 3 inches. During dry periods and periods of slow growth the sites shall be mowed only to maintain the 3 inch height.
- c) Trash, litter, and limb cleanup is not the responsibility of the Lawn Maintenance Contractor.
- d) The Contractor shall perform string trimming after each mowing in order to minimally maintain the mowed height around buildings, structures, fences, trees, sidewalks, other hard surface areas, etc.
- e) The Contractor will not provide any fertilizer or herbicide applications.
- f) The Contractor shall remove grass clippings and debris from all sidewalks, hard surface areas, and pavilions immediately after mowing.
- g) The Contractor shall take precautions to protect park patrons at all times. This may even require delaying the scheduled mow should the park usage warrant. * *Lodge renters check in time is 12 noon and checkout is 11:00 am. When occupied we request mowing no earlier than 9 am if possible. Lodge rental schedule will be available but is subject to change.*
- h) The Contractor shall work with the Forestry and Parks Commission in coordinating mowing for special events and park facility reservations. The Commission will provide contractor with a listing of the special events and facility reservations on a monthly basis.
- i) The Contractor shall protect all trees and shrubs while mowing and/or trimming.
- j) The Contractor shall schedule work between the hours of 7:00 A.M. and 5:00 P.M., Monday thru Thursday. One complete Lawn Maintenance cycle shall be completed in one workday, weather permitting. If contractor's schedule requires longer workdays and/or Friday work, it shall be approved in advance by the Director of Forestry and Parks.

**LITTLE GIRL'S POINT COUNTY PARK
SPRING CLEAN-UP SPECIFICATIONS**

- a) Spring clean up to encompass the whole county park area and area surrounding the Park Office Residence, Lodge, Campground and Oman's Boat Launch.
- b) Gathering and removal of all natural debris to include leaves, sticks and fallen limbs.
- c) Natural debris may be deposited on the property in the wooded areas surrounding the location or removed from site. All debris must be scattered out of sight.
- d) Any garbage or unnatural debris must be picked up and disposed of in the park dumpster.
- e) All work must be completed by May 8, 2025 and will be subject to inspection by Gogebic County Forestry & Parks before payment is processed.
- f) Contractor will submit invoice upon completion of the spring clean-up specifications. *Payment will be approved at the next regular monthly Commission meeting held the 3rd Thursday of each month.*

**Invoice may be submitted via email to ahamel@gogebic.gov*



Gogebic County Forestry and Parks Commission

County Parks Lawn Maintenance

Description:	2025 Little Girl's Point County Park Lawn Maintenance & Spring Clean Up Bid Form
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Bid Specifications			
Little Girl's Point County Park Lawn Maintenance			
Area of Mowing & Trimming	# of cycles	unit rate	total bid amount
Entire Park/Campground & Lodge	15		
Oman's Creek BAS	15		
TOTAL BID FOR LAWN MAINTENANCE			
Little Girl's Point County Park Spring Clean-up			
Area of Spring Clean-up	# of cycles	unit rate	total bid amount
Entire Park/Campground/Omans at outlined in Specification	1	n/a	
TOTAL BID FOR SPRING CLEAN-UP			
TOTAL BID RECEIVED FOR SERVICES			

If declared the successful bidder for this project, I agree to submit all county required documents, provide proof of applicable insurance, and execute the independent contractor agreement.

BIDDER INFORMATION	
COMPANY NAME:	_____
CONTACT PERSON:	_____
SIGNATURE:	DATE:
ADDRESS:	_____
BUSINESS TELEPHONE:	_____
EMAIL ADDRESS:	_____

***Please include the completed bid form in a sealed envelope clearly marked:**

“BIDDER NAME - 2025 Little Girl's Point Lawn Maintenance”
BID MUST BE RECEIVED BY: Wednesday March 19, 2025, 4 p.m.

**Gogebic County reserves the right to reject any and all bids, to waive technicalities, and to accept bids most advantageous to the County.*

Submit Bids To:
 Gogebic County Forestry and Parks Commission
 500 North Moore Street
 Bessemer, Michigan 49911

For Bid Results: www.gogebicforestryandparks.com